Bangalore Development Authority

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Name of the Tender : Providing Security arrangement for watch & ward of electrical power supply distribution system Blocks 1 to 9th of Sir.M.Vishweshwaraiah layout, BDA, Bangalore for the year 2023 -24.

Tender Notification No: BDA/2023-24/SE0004 Date:28.11.2023

INVITATION FOR SHORT TERM TENDERS

(Through GOK e-Procurement Platform https://kppp.karnataka.gov.in)

Tenders through the e-procurement platform is invited on behalf of the Commissioner, BDA from Security Service Agencies for the tender detailed as follows:

Tender should be in two parts namely Part-I: techno commercial bid containing full technical particulars and commercial terms and conditions. Part-II Price bid containing prices

Calendar of Events:

1. Date of Downloading the Tender Document : 29/11/2023.
2. Last Date & Time for receipt of tenders in e-portal : 13/12/2023 16:00hrs.
3. Date& Time of opening Technical Bids : After 14/12/2023 17:00 Hours
4. Date & Time of opening Financial Bids **:** 'As per e-portal publication'

Sl No	Name of the work	Amount Put to Tender Rs. In Lakhs	EMD (Rs)
01	Estimate for Providing Security arrangement for watch & ward of electrical power supply distribution system Blocks 1 to 9th of Sir.M.Vishweshwaraiah layout, BDA, Bangalore for the year 2023 -24.	**45.80**	**92,000/-**

The bidders shall pay an EMD through any of the four e-payments modes mentioned in the e-procurement portal.

E-payment modes for tender processing fee & EMD. The agency should pay the EMD & Tender fee in the e-Procurement portal using any of the following payment modes:

Credit card

Direct Debit

National Electronic Fund transfer(NEFT)

Over the Counter(OTC)

A. Terms and Conditions:

1. Any reputed individual/Company registered is eligible to apply.

2. Tenders from Joint ventures are not acceptable.

3. (a) To qualify for award of this contract, each Tenderer in its name should have financial
   turnover in the last Five years i.e, 2018-19 to 2022-23.

   (b) Achieved in at least two financial years a minimum financial turnover of Rs.91.60 lakhs. The certificate issued by the charted Accountant shall be uploaded.

   (c) Satisfactorily completed (at least 50% of the contract value), at least one similar 'service nature tender work' for the value not less than Rs.22.90 lakhs. For having provided services as detailed above the performance certificates must be furnished duly issued by the competent authority (Not below the rank of Executive Engineer) in any one of the years from the last five financial years

   (d) Agencies must have previous experience of at least for three (3) years in similar nature of service and they shall furnish proof for the same. The Security agencies should have worked under public sector/Public Sector undertaking.

   (e) The liquid Assets and / or availability of credit facilities of not lesser than 30% of
   the amount put to tender i.e., Rs.13.74 Lakhs should be submitted. In respect of fund based credit facility certificate issued by the scheduled commercial bank shall be uploaded.

4. Further, though the Tenderers meet the above criteria, they are subject to be disqualified if they have:
    a. Made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements; and/or
    b. Record of poor performance such as abandoning the works, not properly completing the contract (breach of Contracts) undue delays in completion, litigation history, or financial failures etc.

5. The bidder shall submit the tenders in a two cover systems
    i) Mandatory Technical Documents
    ii) Financial Bid.

i) Mandatory Technical Documents

a) Registration Certificate issued by the Competent Authorities (issued by BDA/ Karnataka State Police Registration Certificate/ Central Government Police Registration Certificate or Registration / licensing as per Karnataka Private Security Agency Rules / Central Private Security Agency)

b) Certified Audited Financial Turnover for the last 5 Years.(2018-19 to 2022-23)

c) Income Tax returns return Certificate for the last 5 years

d) Labour Registration Certificate issued by the Labour Department

e) ESI & PF Registration certificate.

f) Vehicle Registration viz TATA sumo or equivalent 8 seater capacity vehicle with valid documents with Validity Period : RC Book, vehicle insurance, Fitness Certificate(FC) and Tax receipts must be registered in the name of the agency offering the service after becoming the successful bidder.

g) Vehicles shall be registered November 2016 onwards only

g) Copy of the PAN Card & GST certificate

Note:
***** All documents must be uploaded through e-portal only**

ii) Financial Bid FORMAT – breakup details should be Uploaded in eportal

The tender amount shall be inclusive of all taxes, levies, duties, GST charges etc.

1. The successful agency shall submit the list of Security Guards, Electricians & Supervisors before commencement of service.
2. The successful agency should depute Electrician to each shift and the person must have thorough knowledge and experience about Distribution Transformers and HT/LT Electrical lines maintenance
3. The successful agency shall submit the Attendance Certificate of security guards along with the bill for the service provided with in 5th of the succeeding month.
4. Watch & ward team shall work in shifts around the clock on all days of the contract period.
5. Payment(Wages) to the security personnel & electrician appointed by the agency shall be in accordance with the statutory requirement of prevailing Minimum Wages Act / Rules, Labour Act / Rules etc.,
6. Security Agency is responsible for their staffs' leave, and making substitution
7. The work shall be commenced with all earnestness immediately on issue of award order, failing which it would be presumed that agency is not interested to provide the intended service and action will be taken to get the work executed through alternate agency as per prevailing norms.
8. The Commissioner reserves the right to accept / reject any or all tenders without assigning any reasons.
9. The Security personnel should have basic training in Security service.
10. The Security Personnel should have working knowledge of Kannada.
11. The duration of this tender shall be for a period of one year from the date of award. BDA reserves the right to terminate the tender validity period without giving any notices if the services are not satisfactory or for any administrative reasons and may extend the services beyond the said period if found necessary.
12. Safety of the security guards shall be the sole responsibility of the contractor. The Contractor must provide all safety devices and equipments to the security personnel deployed there after .
13. Each guard shall be provided with all the safety equipments like lathy, torch, emergency medicines, first aid facility etc., and uniform, shoes, Identity Cards etc. They shall be given health insurance coverage from the agency/Contractor.
14. The Security Agency shall be solely responsible for the safety of all electrical materials, equipments in the layout and in case of any theft / damages to the electrical material / equipment while attempting to steal the materials the losses shall be compensated by restoring the network to the original condition through Class – 1 Electrical Contractors failing to comply, same shall be taken up by BDA through some other agency at the risk & cost procedure and the incurred cost shall be recovered by deducting the expenditure so happened in the subsequent monthly bills. Further it is responsibility of the Agency to lodge necessary complaints with the local

police whenever there is theft/ attempt of theft in electrical distribution system and produce the same to this office.

15. The security guards aged between 18 & 40 years, not more than the specified.
16. Drivers should have valid Driving License.
17. The bids are to be submitted through GOK e-Procurement platform https://kppp.karnataka.gov.in ONLY.
18. Tenderers shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by the Government of Karnataka.
19. The Tenderer has to download tender documents through e-Procurement website https://kppp.karnataka.gov.in free of cost along with conditions.
20. On issue of work order the Security Deposit will be forfeited in case of any violation of the terms and conditions, if the services are found unsatisfactory, if there is no response in time for correspondence made by the BDA etc., and the contract will be terminated and the work for the balance period will be taken up through some other agency at the risk & cost of the first agency.
21. The security personnel shall have required uniform and identity cards provided by the Security Agency and shall have the prior training in the watch & ward.
22. Any security guard behaving in indecent / undisciplined manner / remain absent from the duty and not working in the interest of BDA, the Security Agency has to take immediate steps to put alternate person on the job.
23. Corrigendum/Modifications/Corrections if any will be published in the https://kppp.karnataka.gov.in website only.
24. All the vehicles put on the service shall be in good condition and shall be road worthy. The repair charges and day to day maintenance charges of these vehicles shall be borne by the Security Agency.
25. Immediate arrangements shall be made for providing alternate vehicles and security guards in place of the vehicles & guards who remain absent for what so ever reasons. If not, besides deducting the cost, penalty to the extent decided by the Authority will be levied and deducted out of the immediate next bill.
26. The participating agency shall have experience in such nature of service, patrolling and securing the properties of the BDA.
27. Maintenance of the vehicle, repair charges, service charges, fuel charges, payment of GST, insurance etc., shall be borne by the Security Agency.
28. BDA will not be responsible for any damages / accidents / harm occurring to the vehicles / security guards during process of providing service and it is the sole responsibility of the Security Agency.
29. Agencies must have previous experience of at least for three (3) years in similar nature of service and they shall furnish proof for the same. The Security Agencies should have worked under public sector/Public Sector undertaking.
30. If the Security Agency fails to act in accordance with the agreement conditions BDA reserves the right to terminate the agreement and will be debarred for participation in the tendering process for the procurements of this procurement Entity for a period of One year from the date of Default, Forfeit Performance Security and take up the balance work through another agency at the risk & cost of the former agency.

31. The Commissioner, BDA shall be free to impose such conditions as may be necessary while executing agreement with the Security Agencies to safeguard interests of BDA.
32. Security agencies should attach all the scanned copies of certificates and provide information as mentioned in the Technical Bid.
33. Right to reject any or all tenders without assigning any reason is reserved by BDA.
34. Within 20 days of receipt of the letter of acceptance(LOA) the successful tenderer shall deliver to the employer a performance security deposit for an amount equivalent to 5% of the contract price plus additional security for unbalanced tenders.
35. The bidder should not be in blacklist/Default of any Central Govt/State Govt/PSU offices. Self declaration shall be enclosed.
36. The agency shall furnish a self declaration stating that the information/data furnished as part of their bid is true and correct. Subsequently, if it is found incorrect, such agency will be black listed and further action will be intimated.
37. The agency shall furnish the originals of all the documentary proof up-loaded for the above mentioned Qualifying requirements, if required.
38. The above stated requirements are a minimum and Executive Engineer(Ele.,),BDA reserves the right to request for any additional information if required. and Executive Engineer(Ele.,),BDA reserves the right to accept OR reject any tender, without assigning any reason what so ever.

The bidder shall upload all the necessary documentary proof in support of the qualifying requirements in the e-procurement portal. Non submission of the proof leads to disqualification.

Further, the bidder should submit all uploaded hard copies (One set) to the office of the executive Engineer(Ele), Electrical division, BDA, before opening the Technical bid, which fails Technical bid for concern is not considers for evaluation.

48. Even though the bidders meet all the qualifying criteria, as per their statements they are subject to be disqualified apart from debarring for participation in the tendering process if they have made misleading or false representations in statements and attachments submitted as proof of qualification requirement and/or Record of proof performance such as not properly completing the contract of financial failures and involved in fraudulent activities.

a) The Bidder shall indicate any deviations to terms & conditions if any. Otherwise it will be presumed that, the bidder has accepted terms & conditions of the tender.

b) After awarding the contract to the agency if the related documents furnished, found to be in corrected or false or fake, such agencies orders will be cancelled without any notice, apart from initiating legal action.

c) The Tender not submitted through e-procurement portal and also non-submission of EMD Declaration is liable to be rejected.

d) BDA will not be responsible for not getting internet connection while downloading the electronic bid sheets/documents or while uploading their offers.

e) The person /firm who is having criminal background or insolvent is not eligible to participate in the tender.

f) It is mandatory that bidder shall quote permissible amount as service charges.

g) The salary of security guards shall not be less than the Karnataka Minimum Wages Act.

Details of Shifts:

The normal working hours for the Security staff on duty shall be as noted below.

Security services shall be provided on 3 shift basis all the days of the week and for all the 365 days.

1st shift-6:00 AM to 2:00PM

2nd Shift-2:00 PM to 10:00 PM

3rd Shift- 10:00PM to 6:00 AM

The agency shall make arrangement to provide weekly holidays and other holidays to Security personnel posted on duty by making alternate arrangements.

Remunerations:-

Agency shall be responsible for the payment of salaries and other benefits, including ESI,EPF, etc., and any other statutory liabilities to its staff. BDA will not be responsible for non payment of remunerations to the security gaurds, under any circumstances.

B. Scope of the service- SCHEDULE B:

Name of the work: Providing Security arrangement for watch & ward of electrical power supply distribution system Blocks 1 to 9th of Sir.M.Vishweshwaraiah layout, BDA, Bangalore for the year 2023 -24.

Sl No	Description	Unit	Qty
1	**Tata Sumo/ Equivalent Vehicles** -1 No. Vehicle for 1st shift, 1 No. Vehicles for 2nd shift & 1 No. Vehicles for Night shift total 8 hours shift per day Total 3 Nos. vehicles x 365 days inclussive of GST. For 1st Shift -1 Vehicle For 2nd Shift -1 Vehicle For 3rd Shift - 1 Vehicle	Per Year	3
2	**Electrician cum Security Gaurd** For 1st Shift- 1 Electrician For 2nd Shift-1 Electrician For 3rd Shift- 1 Electrician 8 hours per shift, 3 shift per day for 365 days (12 months) Total 3 Nos. Electricians x 12 Months inclusive of GST. (GST, Employee & Employer P.F, ESI & Two pairs of Boots, Two pairs of Shocks, Two pairs of Uniforms, Cap & Belt per year and Rs.300.00 washing Allowance per month). (Notification no. KAE 123 LWA 2021 dated: 28.07.2022; Minimum wages and VDA from 01-04-2023 to 31-03-2024, inclusive of GST)	Per Year	3
3	**Security Gaurds** For 1st Shift- 3 Guards For 2nd Shift- 3 Guards. For 3rd Shift- 3 Guards Total 9 Nos. Security Gaurds x 12 Months inclussive of GST. (GST, Employee & Employer contribution of P.F, ESI & Two pairs of Boots, Two pairs of Shocks, Two pairs of Uniforms, Cap & Belt per year and Rs.300.00 washing Allowance per month) (Notification no. KAE 123 LWA 2021 dated: 28.07.2022; Minimum wages and VDA from 01-04-2023 to 31-03-2024, inclusive of GST)	Per Year	9
	Total		

The above financial bid breakup details has to be uploaded and encrypted under the upload bid documents.

FORMAT OF BANK GUARANTEE FOR SECUTITY DEPOSIT

To:

_____ *[name of Employer]*

_____ *[address of Employer]*

WHEREAS _____ *[name and address of Contractor]* (hereinafter called "the Contractor") has undertaken, in pursuance of Contract No. _____ dated _____ to execute _____ *[name of Contract and brief description of Works]* (hereinafter called "the Contract').

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee;

NOW THERF.FORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of Rs._____ *[amount of guarantee]* [63]Rupees _____ *[in words]*, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of _____ *[amount of guarantee]*[64] as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or of the Works to be performed there under or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until 60 days from the date of expiry of the contract Period.

Signature and seal of the guarantor _____

Name of Bank _____

Address: _____

Date _____

_____

Executive Engineer (Elec),
B.D.A Bangalore

Annexure